

GENERAL INSTRUCTIONS FOR PRINCIPAL POST

- (i) Pay Scale for Principal is as per the UGC Regulation 2018.
- (ii) A non-refundable Application fees of **Rs. 1500/-** (Rs. One Thousand Five Hundred Only) is required to submit with the Application form. Applicants can submit it either in **Cash** in person at the College or through **Demand Draft** of any nationalized bank drawn in favour of the Secretary, Dhanauri P.G. College, Dhanauri, Roorkee, Haridwar.
- (iii) Applications completed in all respect in the prescribed form may be sent to the **Chairperson /Secretary, Governing Body, Dhanauri P.G. College, Dhanauri, Roorkee, Haridwar** through Speed/Registered Post/ in person, within 21 days from the date of publication of the advertisement.
- (iv) The term of Appointment - The term of **Appointment of the Principal shall be for five years.**
- (v) Only the shortlisted candidates will be called for interview.
- (vi) **SCREENING AND SHORTLISTING OF CANDIDATES FOR INTERVIEW:** Screening and shortlisting of candidates for interview will be done as per Guidelines approved by the Uttarakhand Government.
- (vii) Minimum qualification: According to UGC norms and regulations.
- (viii) The date of the Interview shall be uploaded on the College Website and communicated to the Candidates by Email/Mobile.
- (ix) Candidates belonging to SC/ST/OBC category should submit proper caste certificate as per the proforma of Govt. of India.
- (x) Candidates must ensure before applying that they are eligible according to the criteria stipulated in the advertisement. If the candidate is found ineligible at any stage of the recruitment process, he/she will be disqualified and their candidature will be cancelled. Submitting false information will lead to cancellation of candidature at any stage of recruitment.
- (xi) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement can be instituted only in the High Court of Judicature at Nainital.
- (xii) The College reserves the right to Revise/Reschedule/Cancel/Suspend the recruitment process or withdraws partial or full advertisement without assigning any reason.
- (xiii) The candidate must attach self-attested copies of all relevant testimonial and documents. The original certificates would be required at the time of interview only.
- (xiv) Applications not accompanied with prescribed fees or incomplete applications in any respect or without the requisite documents will be summarily rejected.
- (xv) The employed candidate of Govt./Private Universities/Colleges/Autonomous bodies should send the applications through proper channel. However, they may produce the NOC from their organization at the time of the interview with an unambiguous certificate that (i) no vigilance case is pending/being contemplated (ii) have never been penalised earlier.
- (xvi) Candidates called for interview shall bear their own expenses. No TA/DA shall be paid.
- (xvii) The College shall not be responsible for any delay/loss due to postal or technical reasons.
- (xviii) Canvassing in any form will be treated as a disqualification for the post.
- (xix) The decision of the competent authority Dhanauri P.G. College, Dhanauri, Roorkee, Haridwar in all matters (relating to eligibility, acceptance or rejection of applications, mode of selection/interview) will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or his/ her agency.

Secretary, Governing Body
Dhanauri P.G. College,

Dhanauri, Roorkee, Haridwar